



**MEMBERS OF THE PARISH COUNCIL
ARE SUMMONED TO ATTEND THE FOLLOWING MEETINGS
ON TUESDAY 25 MAY 2021
AT PENDLETON VILLAGE HALL - COMMENCING 6.30PM**

**THE ANNUAL OPEN PARISH MEETING
AGENDA**

1. To receive apologies for absence
2. To approve the minutes of the meeting held on 13 May 2019
3. To receive the Chairperson's Annual Report
4. To receive the Financial Statements for the year ended 31 March 2021
5. To hold an open forum

**THE ANNUAL MEETING OF THE PARISH COUNCIL
AGENDA**

1. To elect the Chairperson for the next 12 months
2. To elect the Vice-Chairperson for the next 12 months
3. To receive apologies for absence
4. To receive declarations of interest
5. To approve as a correct record the minutes of the meeting held on 2 March 2021
6. To discuss matters arising from the above minutes
7. To decide on the dates of Parish Council meetings in 2021/22
8. To report on matters implemented under delegated powers:
 - (a) Approval of extra spend on registration of Coronation Garden
9. To discuss finance matters:
 - i. To approve as a correct record the financial statements to 31 March 2021
 - ii. To approve and authorise the Chairperson to sign the Annual Return and Exemption Certificate 2020/21
 - iii. To authorise payments 2021/22
 - iv. To review membership of CPRE
 - v. To discuss the Membership of the Society of Local Council Clerks
 - vi. To discuss payment of CiLCA course/qualification for Parish Clerk
10. To decide on the renewal of the Parish Council's insurance policy for 2021/22 and payment of invoice
11. To receive an update re Contract of Employment (Parish Clerk), together with Grievance and Disciplinary Procedures
12. To receive a report from Whalley, Wiswell and Barrow Joint Burial Committee, appoint representatives to attend in 2021/22 and discuss the Joint Burial Committee's audit arrangements for 2021/22
13. To receive report(s), (where applicable), from outside bodies (LALC, PLC RVVA and WEF) and appoint representatives to attend meetings in 2021/22
14. To receive an update re Website and Website Accessibility
15. To consider and approve the Council's Policies and Procedures
16. To receive an update re The Freemasons/Vicarage Fold
17. To receive an update re highway matters, progress with fault reports and correspondence
18. To receive an update re installation of a Telephone Box/Defibrillator Council Defibrillator Grant Available
19. To receive an update re flooding within the village
20. To receive an update re RVBC Waste Collection – Cardboard and Paper
21. To discuss highway matters and progress with Fault Reports reported to LCC
22. To receive an update re sweeping/gritting of Back Lane
23. To receive an update re Works in the Village
24. To receive an update re Public Rights of Way (PROW)
25. To receive a report on planning applications relating to Wiswell
26. To receive an update re 23 Pendleton Road
27. To discuss the application of Grant(s) via RVBC in respect of Ribble Valley in Bloom
28. To receive an update re Pendle Hill Landscape Partnership – Molly's Well
29. To discuss the Lengthsman's services (plus contribution) and consider any revisions to the schedule of work carried out under the scheme



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30. To receive an update re registration of Coronation Gardens
31. To receive an update re Lancashire Best Kept Village Competition 2021
32. To discuss the production and distribution of the Parish Newsletter
33. To discuss Fly-tipping in Pendleton
34. To discuss Open Spaces Society's Grant a Green campaign
35. To discuss The Queen's Award for Voluntary Service – Nomination for Lancashire – 2022
36. To discuss RBLI Preparation for VE Day 2021
37. To discuss any other business

MEMBERS OF THE PUBLIC ARE ALSO WELCOME TO ATTEND

Ms Lynne Dawson – Clerk to the Parish Council



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**SUGGESTED DATES FOR PC MEETINGS
COMMENCING 6.30PM (MONDAYS)**

6 July 2021
7 September 2021
2 November 2021
4 January 2022
1 March 2022
10 May 2022 (to include Open Meeting)

**PARISH LIAISON COMMITTEE MEETING DATES
COMMENCING 6.30PM (THURSDAYS)**

24 June 2021
16 September 2021
11 November 2021
27 January 2022
31 March 2022

**WHALLEY, WISWELL and BARROW JBC
COMMENCING 1.30PM (FRIDAYS)**

6 August 2021
5 November 2021
4 February 2022
13 May 2022